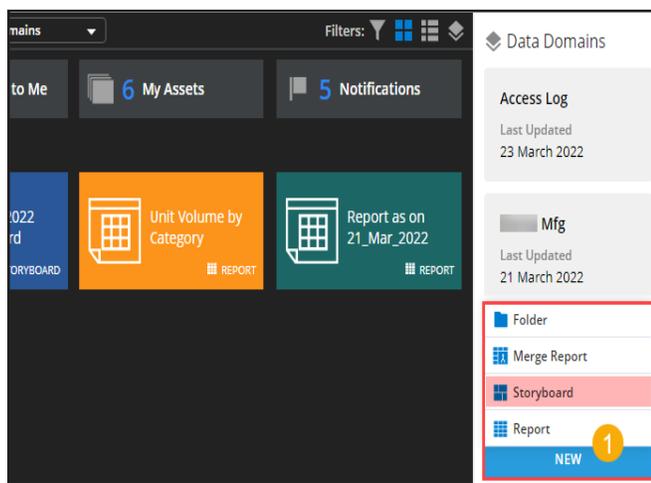


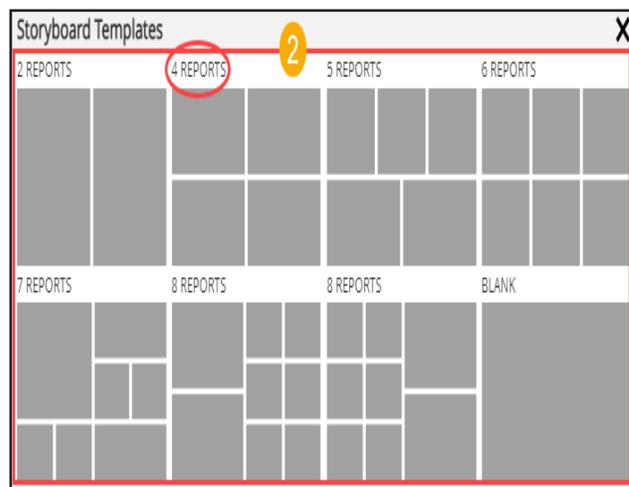


Dhiva - Create a Storyboard

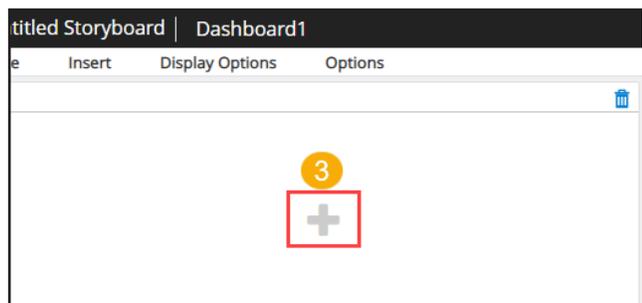
Step 1: On the **Home** screen, click the **New** button and select the **Storyboard** option from the menu.



Step 2: Select the desired Storyboard template.

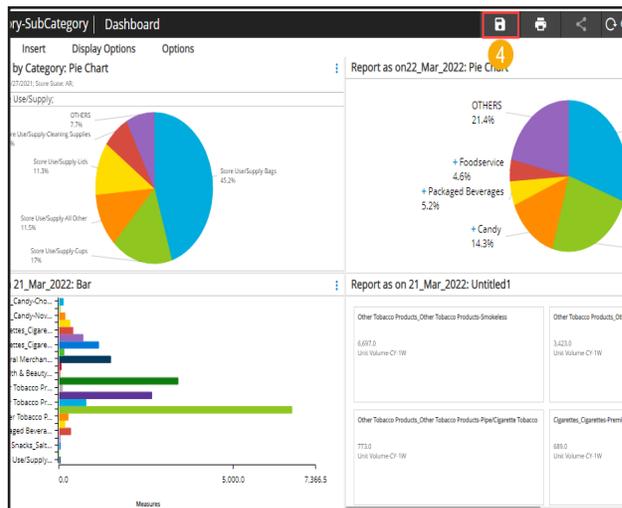


Step 3: Click the *plus* icon to add a desired report into the Dashboard. Repeat the step until you add reports to all the placeholders. Or, if you select a **Blank** template, click the **Insert >> Report** option to add one report at-a-time.

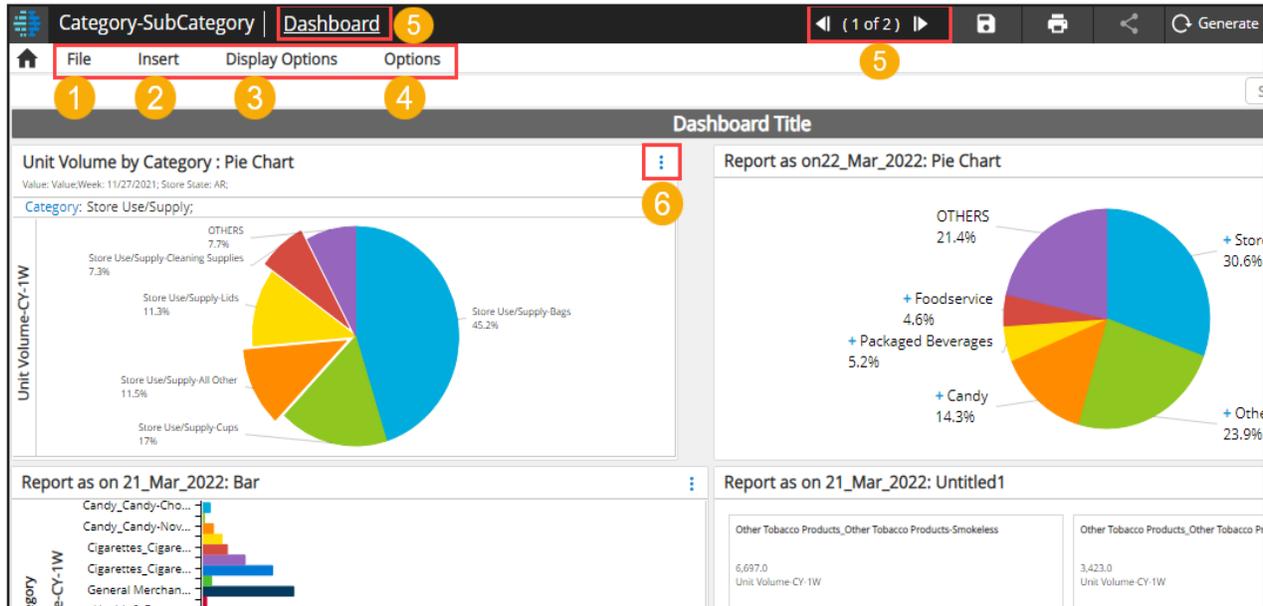


Note: Click and hold on the report widget headers to move them around individually, dropping in the desired location. You can also resize report widgets from their edges.

Step 4: Click **Save**.



Storyboard Screen Walkthrough



1 File - This menu provides options to save, publish, schedule, and export a storyboard. Some menu options are available to the asset owner only.

2 Insert - This menu provides options to add a report, static object, Dashboard title, new Dashboard or an existing Dashboard to the Storyboard.

3 Display Options - Use this menu to specify the display options with respect to user filters and scroll bar.

4 Options - Use this menu to rename Storyboard and/or Dashboards, manage user filters, manage Dashboards, and so on.

5 Dashboard Navigation - Click the navigation arrows to walk through multiple Dashboards within a Storyboard. Alternatively, click the Dashboard link to directly navigate to a specific Dashboard in a Storyboard.

6 Ellipsis - Click the respective Ellipsis icon to modify the corresponding report widget individually. It enables you to:

- Open a report widget in full screen to modify.
- Edit/Format border, title, display filters, display source, and dimensions of a widget.
- Use the 'Change Report' option to replace a report widget with a new report.
- Specify locks on certain report widgets.
- Link a report widget to an asset.
- Link a report widget to an external URL.
- Delete a report widget.

